

Curriculum Vitae

Personal Information

Name	Christina Nols
Date of birth	August 11, 1989
Gender	Female
Nationality	Belgium
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Work Experience

- 07.2016 - 07.2017 **Goodmates GmbH - Hamburg, Germany**
Art & Content Manager
- Self-responsible preparation and maintenance of the Mercedes-Benz digital magazine, which is published in five languages per quarter
 - Processing and maintenance of the so-called Production Suite; A digital platform from Mercedes-Benz that allows customers to track the production of their vehicle in real-time
 - Communication and discussions with the responsible national and international customer representatives, the responsible editorial staff as well as the technical service providers
 - Collaboration in the content administration in the so-called LitApp, which includes the national and international sales literature of Mercedes-Benz
- Awards
- German award for online communication 2017 (Production Suite)
 - redden award 2017 „best of the best“ (Production Suite)
- 12.2015 - 06.2016 **KERN AG - Hamburg, Germany**
Project Management
- Organization, coordination and the smooth running of the projects in various areas of linguistic services, especially in the area of translation and interpreting. Management of all required procedures in the day-to-day business in a targeted manner. Together with colleagues from the fields of supplier management, sales and other areas, outcarrying the contract examination and project negotiations and overtaking the financial project responsibility
 - Clients: Hapag Lloyd Marine Systems, Lufthansa, Gebrüder Heinemann, Blohm&Voss, ECE

- 04.2015 - 04.2016** **Central Service e.K. - Hamburg, Germany**
 Project Management
- Project management for film recordings
 - Scheduling
 - Photo production
 - Props rental
- 05.2013 - 03.2016** **IfaD GmbH - Hamburg, Germany**
 Research Support (project-based)
- Interviewing software
 - Translating Dutch/German, French/German
 - Market research
- 05.2015 - 08.2015** **ThreeWire GmbH - Frankfurt, Germany**
 Program Coordinator - Dutch speaking customers (project-based)
- Pharmaceutical and biotech field
 - Handle day-to-day activities for respective client programs
 - Creating reports and agendas, managing online meeting attendance, coordinating multi-departmental timelines, analyzing data and providing input to Program Managers and other team members
 - The Program Coordinator is the first line of assistance for any non-specialized tasks such as data entry and administration of database management
 - Other duties include assistance with call center activities, financial modeling and scoping, coordinating programming, and other aspects of business development
- 10.2013 - 10.2014** **Hirschen Group GmbH - Hamburg, Germany**
 Art Buying
- Project scheduling of photo, film productions and illustration
 - Talent inquiry & freelancer scouting (e.g. photography, styling, assistance, hair & make-up, text, conceptual design, direction/camera/post production)
 - Project-related budgeting and const management incl. the negotiation contracts and fees and governing intellectual properties and copyrights
 - Project management incl. the supervision and monitoring of budgets and deadlines as well as active assistance with the execution of several logistics and production related matters
 - Documentation and supervision of purchasing conditions and settlements
 - Execution and maintenance of the talent database
 - Initiation of the Art Buying newsletter
- 09.2010 - 03.2011** **Design September - Brussels, Belgium**
 Design Intern

- 07.2009 - 08.2009 **CERAN Lingua International - Spa, Belgium**
 Activity Leader
 • Leading 9 - 17 year old English Language students in sports, arts, performing arts or well-being (yoga, aerobics, etc) activities, while helping the students to improve their level of spoken English.
- March 2008 **Y.M.C.A. - Cork, Ireland**
 Internship („Da Vinci project“)
- March 2007 **Red Cross - Manderfeld, Belgium**
 Internship
- 2006 - 2007 **IKOB Museum for contemporary Art - Eupen, Belgium**
 Internship

Education

- 2009 - 2013 **Design Factory International - Hamburg, Germany**
 Diploma in Communication Design and Interactive Media
- 2008 - 2009 **Maastricht University - Maastricht, The Netherlands**
 Bachelor Arts&Culture
- 2005 - 2008 **Robert-Schuman-Institute - Eupen, Belgium**
 High School graduation
 University entrance diploma in modern languages and media communication
- 2004 - 2005 **Royal Atheneum - Eupen, Belgium**
 High School
- 2001 - 2004 **Institute St. Maria Goretti - St.Vith, Belgium**
 High School

Supplementary Qualifications

Languages English - Native Level
 German - Native Level
 French - Business Level
 Dutch - Business Level
 Spanish - Conversational

Software Skills Microsoft Office
 Adobe Photoshop
 Adobe Illustrator
 Adobe InDesign
 Adobe Premiere Pro
 FinalCut
 After Effects